

McCord HVAC Inc.

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Office: 770.459.3883

www.mccordhvacinc.com

Planned Maintenance Agreement

Customer Name			Phone	
Address		City	State	Zip
Other Info			Phone	
Filter Size				

Equipment	Manufacturer	Model Number	Serial Number	Age

YOUR BENEFITS

- Maximum Discount Pricing on All Repairs and Service
- 10% Discount on All Services - Repair, Parts & Labor *(Discount Does Not Include - Equipment Replacements or Refrigerant)*
- Priority Service Status
- No Overtime Charges
- Automatic Notification of Service Visits
- Automatic Renewal Notification
- Planned Maintenance Extends Equipment Life
- Ability to Make Informed Decisions

SERVICES YOU RECEIVE

- Clean and/or Replace Filters-1" Only
Any Special Filter - Yearly
 - Check Condensation Drain / Pump
 - Check All Electrical Connections & Operations
 - Check Evaporator Coil (Inside)
 - Clean Condenser Coil (Outside) Spring Only
 - Check Motors
 - Check for Proper Venting
 - Check Refrigerant Level / Lines - 1 lb. Refrigerant per year no charge
 - Check Safety Controls
 - Check Total System Operations
Spring - Heat Pump/Air Conditioning
Fall - Heat Pump/Furnace
 - Check Thermostat
 - Check Operating Temperatures
 - Inspect Air Duct System
 - Necessary Adjustments
 - Make Necessary Recommendations
 - Written Equipment Condition Report
- *Scheduling for Planned Maintenance Monday thru Friday only**

TERMS OF AGREEMENT

Check Type(s): Cooling Heating

Electrostatic Air Cleaner Electronic Air Cleaner

Humidifier Check UV Lights (Bulb replacement extra charge)

Standard 1" Filters Changed Spring & Fall

Thick or Special Filter - Yearly

Number of Visits Per Year: _____ Number of Systems _____

Starting Season: _____

METHOD OF PAYMENT

PLANNED MAINTENANCE INVESTMENT \$ _____ per month
 per year

Recurring Monthly Billing

Cash Check # _____ Visa M.C. Discover

Any cost or repair maintenance required as a result of vandalism, misuse, acts or war, terrorism, riots, acts of God (including lightning, or casualty, such as fire or flood) is excluded. Any consequential damages as a result of maintenance or repair, or the necessity thereof including, but not limited to, damage due to overflow of water, mildew, fire, freezing of pipes, shall be excluded from this agreement and shall not be the responsibility of contractor unless due to contractor negligence or willful act of omission.

Customer _____ Date _____

Service Representative _____ Date _____